Important Reminders for Enrolment | First Semester, AY 2020-2021

Please follow the schedule of your enrolment according to your student numbers. This includes those returning from LOA and readmitted students.

Appointments to access the SAIS will be given only during your scheduled day of enrolment starting at 8:00 a.m. and will close at 5:00 p.m.

For paying students:

a. Payments may be done through any DBP or Landbank branches or other BancNet banks using the following account:

   Development Bank of the Philippines Baguio Branch
   Account Name: UP Baguio Revolving Fund
   Current Account No.: 0510-004414-030

   Land Bank of the Philippines
   Account Name: UP BAGUIO REVOLVING FUND
   Account Number: 0221-3287-28

b. Once paid, please take a screen shot of the deposit slip and send to the OUR at sais.upbaguio@up.edu.ph and to the Cash Office at cash.upbaguio@up.edu.ph
Student loans

For paying undergraduate students who would like to avail tuition fee loan; maximum loanable amount is 80% of total assessed fees per semester. The same amount applies to graduate students.

For students in the Master of Management Program; you may use IM Tuition Fee Loan. The maximum loanable amount is 70% of tuition fees (miscellaneous not included).

Go to the link and fill out the Google form and attach necessary documents.


For IM Tuition Fee Loan Application: http://bit.ly/IMLoanForm

Both loans can be availed during registration period only.
For queries, you may email the OSFA at osfa.upbaguio@up.edu.ph.
Please be informed of the ff. pertinent suspended rules for the 1st semester as per memo No. OVPAA 2020-92 dated 20 August 2020:

a. A12-unit course load will be considered a regular load.
b. The first semester AY 2020-2021 will not be counted towards MRR.
c. The deadline for dropping and filing Leave of Absence is suspended.

For queries, you may email the Office of the University Registrar (OUR) or the Offices of the College Secretary (OCS) of your college.

START OF CLASSES: 10 SEPTEMBER 2020